REQUEST FOR PROPOSALS
Grade Crossing Signals – Continuing Contract
SEDA-COG Joint Rail Authority
Lewisburg, PA

Introduction
The SEDA-COG JRA (“JRA”) seeks a highly qualified railroad signal contractor to design and install all grade
crossing signals and related devices on all of the JRA’s railroad properties. The JRA invites proposals from qualified
individuals or firms that have proven experience in designing and installing grade crossing signals and related devices
described in this Request for Proposal (“RFP”).

The JRA is a Pennsylvania municipal authority created and existing pursuant to the Pennsylvania Municipality
Authorities Act, 53 Pa. C.S. § 5601 et seq. (the “Act”). The JRA consists of eight member counties, including Centre,
Clinton, Columbia, Lycoming, Mifflin, Montour, Northumberland, and Union. The JRA owns and maintains various
railroad properties throughout Central Pennsylvania, and its primary mission is to preserve rail freight service and
further economic development and job creation in the region through the improvement and expansion of rail
infrastructure.

The JRA contracts with a private railroad operator, which operates rail freight service on each of the JRA’s rail lines.
The operating railroads are: Juniata Valley Railroad, Lycoming Valley Railroad, Nittany & Bald Eagle Railroad, North
Shore Railroad, Shamokin Valley Railroad, and Union County Industrial Railroad. A map of the JRA’s railroads is
included with this RFP.

Scope of Services
The selected signal contractor will be engaged for a five (5) year term beginning upon the mutual execution of the
agreement. The following is a list of the services the respondent will be expected to provide:

1. PLANNING
   a. Conduct field surveys at the JRA’s rail properties in connection with the possible
      installation of new crossing signals.
   b. Meet at the rail properties with railroad and regulatory officials, as may be required
      from time to time, for planning and installation of new crossings.
   c. Provide recommendations for proposed signal equipment and circuitry at the rail
      properties.

2. ENGINEERING
   a. Design signal systems for installation on the rail properties.
   b. Prepare drawings for permits for the installation of new signals on the rail
      properties.
   c. Prepare specifications for installation of new signals on the rail properties.
   d. Prepare material lists for installation of new signals on the rail properties.

3. MATERIAL
   a. Maintain inventory of replacement material for signal crossings on the rail
      properties as the contractor (?) deems appropriate.
   b. Furnish materials for new construction, rehabilitation, and replacement of signals at
      crossings on the rail properties.
   c. Maintain capability to factory-wire new equipment housings.
4. FIELD

   a. Inspect, test and "trouble shoot" signals at crossings on the rail properties.
   b. Rehabilitate existing signals at crossings.
   c. Install new signal systems.

General Information

Contractors interested in performing the above services are invited to submit a sealed proposal, clearly marked as “Grade Crossing Signals Continuing Contract” by 2:00 P.M., March 7, 2014 to:

   Jeff Stover, Executive Director
   SEDA-COG Joint Rail Authority
   201 Furnace Road
   Lewisburg, Pennsylvania 17837

Each proposal must include the following:

1. General information about the contractor.
2. A statement of qualifications and resume detailing, among other things, the signal contractor's experience in designing and installing grade crossing signals, circuitry and site work related to the signal installations.
3. Any work experience dealing with railroads in Pennsylvania.
   a. Brief reference list of clients served by the signal contractor along with telephone numbers and names of contact persons.
4. Any work experience dealing with the Pennsylvania Department of Transportation.
5. If the signal contractor is more than a sole proprietorship, the respondent must include the organization of the project team, roles and responsibilities of individual members, resumes of individuals conducting the work.
6. Itemized cost schedule (i.e., hourly rate, equipment rates, travel expenses, etc.) to undertake the scope of services.
7. Proposals must be submitted in a sealed package, clearly marked.

The JRA must receive five (5) copies of the proposal by March 7, 2014; email attachments are acceptable. Late proposals will not be accepted. Material deviations from these requirements may cause a rejection of proposals. The JRA reserves the right to determine the timeliness of all submissions and the materiality of any deviations from the submission requirements. The JRA reserves the right to extend the submission deadline should it be in the interest of the JRA. Proposals may be withdrawn by written request of the authorized signatory on the respondent's letterhead or by email at any time prior to the submission deadline. The JRA reserves the right to request additional information or documentation, as it deems necessary.

Signal Contractor Selection

The JRA, during its evaluation of the proposals, will consider the following factors in order to select the most qualified signal contractor:

1. Experience and technical competence of the signal contractor to design and install signal systems.
2. Experience with short line railroads.
3. Track record to move projects ahead in an efficient and cost-effective manner.
4. Quality of the proposal.
5. The proposed cost schedule for the professional services.
6. Current workload and the capacity of the signal contractor to perform the work in the required time frame.
7. Proximity of contractor’s location to JRA’s region.
8. Other factors, if any, specific to the project.

Regardless of the proposal submitted, a respondent may not be recommended if it has a history of contract non-compliance or disputes with the JRA, or poor past or current contract performance with the JRA.

The JRA will not be liable for any costs associated with the development or presentation of any proposal or materials submitted in response to the Request for Proposals. The proposal and all materials submitted by the respondent shall become the property of the JRA and each respondent agrees that it will have no claim, of any nature, against the JRA for any costs or liabilities incurred in connection with this request.

The JRA is considered a “local agency” for purposes of the Pennsylvania Right-To-Know Law, 65 P.S. § 67.101 et seq. (the “RTK Law”) and is required to disclose certain public records in the possession of the JRA in accordance with the RTK Law. All information and data furnished by the selected contractor by the JRA, and all other documents to which a selected contractor’s employees have access during the term of the agreement, shall be treated as confidential only to the extent the information or data is identified as confidential by the contractor and qualifies as exempt from disclosure under the RTK Law and other applicable law.

The JRA reserves the right to accept or reject, at any time prior to the JRA’s execution of a contract in connection with this RFP, any or all proposals, or any part of any proposal, submitted in response to this request, and to waive any defects in the proposal. If an inadequate number of proposals are received or the proposals received are deemed non-responsive, not qualified, or not cost-effective, the JRA may at its sole discretion reissue the RFP or execute a sole-source contract with any contractor.

Any respondent selected to enter into contract negotiations will be expected to enter into a formal contract with the JRA containing terms and conditions acceptable to the JRA, including but not limited to, the JRA’s insurance and indemnification requirements. The JRA reserves the right to discontinue negotiations with any selected signal contractor if the JRA does not reach an agreement acceptable to the JRA, in its sole discretion, within a time period acceptable to the JRA, in its sole discretion.

The selected signal contractor is expected to be approved by the JRA Board at its regularly scheduled meeting on Wednesday, March 12, 2014.

Inquiries regarding this project may be directed to Jeff Stover, Executive Director, SEDA-COG Joint Rail Authority, at 570-524-4491 or jstover@seda-cog.org.